



Date: July 28, 2006

Attention: Interested Tow Companies

**Subject: Letter of Invitation
Sacramento Metropolitan Freeway Service Patrol
Request for Proposals (RFP) # 06-FSP-01**

The Sacramento Transportation Authority (AUTHORITY) is seeking interested and qualified tow company(ies) to contract for the provision of specified services on the following beats of the Sacramento Metropolitan Freeway Service Patrol (FSP):

- Beat 1 — Highways 51 & 99: Exposition Blvd. to Grant Line Road
- Beat 2 — Highway 51 & Interstate 80: Exposition Blvd. to Riverside Ave. (Placer County)

The contract period will last three (3) years beginning December 1, 2006. Contractors may submit proposals for individual beat(s) and/or both beats.

The AUTHORITY has entered into agreements with the California Highway Patrol (CHP) and the California Department of Transportation (Caltrans) regarding funding, operations, and administrative services necessary to provide a continuous freeway service patrol on selected freeway segments in Sacramento County. Section 22520 (g) of the California Vehicle Code specifically allows the CHP to be responsible for freeway service patrols for the purpose of rapid removal of impediments to traffic. Article 3, Section 91, of the Streets and Highways Code states that Caltrans has responsibility for traffic management and removing impediments from the highways. The FSP program is contingent upon continued funding from federal, state, and local governmental agencies.

FSP tow trucks and service vehicles continuously patrol selected freeway segments on non-holiday weekdays (Monday-Friday) during morning and afternoon commute periods, assisting disabled motorists or those involved in minor accidents. Where conditions permit, FSP contractors provide quick-fix servicing such as furnishing a gallon of fuel, changing a flat tire, providing "jump" starts, etc. Disabled vehicles which cannot be repaired within 10 minutes are towed to a CHP-designated location.

All FSP services are provided free of charge to motorists. Operators involved in this program may not accept gratuities, perform secondary towing, and/or recommend secondary tow or repair/body shop businesses.

The AUTHORITY, in cooperation with the CHP and Caltrans, will select one (1) primary contractor for each beat. We will also select up to two (2) back-up contractors for the beat in case the primary contractor cannot meet his/her contractual obligations. If awarded a contract, the contractor shall have approximately 7 weeks to obtain the required equipment, have it inspected, hire and train drivers, and be operable. It should be fully understood that being selected for placement on the back-up list in no way guarantees that a contract will be awarded.

The attachment to this letter of invitation summarizes the service location, service periods, and vehicle requirements. Detailed information on the vehicle, equipment, and operator specifications are contained in the complete Request for Proposal (RFP) packet which is available from the Authority upon request.

You are invited to submit a proposal to provide FSP services as described in the RFP packet. The proposal process and terms and conditions will be in strict accordance with the following RFP Documents:

- INSTRUCTIONS TO PROPOSERS
- PROPOSAL REQUIREMENTS
- SCOPE OF SERVICES
- SAMPLE CONTRACT AGREEMENT

Any questions on the material presented in the Request for Proposals must be submitted in writing by August 25, 2006, to the address set forth below. All questions received by the AUTHORITY prior to the deadline will be tabulated together with answers, and distributed to all potential bidders that have requested an RFP packet.

An original and three (3) copies of your proposal using the Proposal Forms provided in the RFP packet and including all information requested in the RFP must be addressed and delivered to the AUTHORITY'S office at the following address:

Sacramento Transportation Authority
Attention: Gloria Busby
901 F Street, Suite 210
Sacramento, CA 95814-0730

All proposals must be in writing, sealed, and labeled "Sacramento Metropolitan Freeway Service Patrol Contractor Proposal: RFP #06-FSP-01". All proposals must be submitted no later than 5:00 p.m., September 8, 2006. No proposals will be accepted after 5:00 p.m. on September 8, 2006. Postmarks will not be accepted. Proposals shall be valid for 90 days after the proposal due date.

The AUTHORITY reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposal received, and in cooperation with the CHP and Caltrans, to judge the merits of the respective proposals received. A selection, if made, will favor the firm whose proposal is most responsive to the Request for Proposals and is to the best advantage of the AUTHORITY.

PROPOSED TIME SCHEDULE:

- AUTHORIZATION TO ADVERTISE July 27, 2006
- DEADLINE FOR SUBMITTAL OF QUESTIONS August 25, 2006
- PROPOSAL DUE DATE September 8, 2006
- SELECTION OF PRIMARY CONTRACTOR October 12, 2006
- ESTABLISH BACK-UP LIST October 12, 2006
- TRUCK INSPECTIONS October 13-November 30, 2006
- START OF NEW SERVICE December 1, 2006

If you have any questions concerning this LETTER OF INVITATION, or would like to request a complete RFP package, please contact the AUTHORITY by mail at the above address, by email to info@sacta.org, or by telephone at (916) 323-0080.

Brian Williams
Executive Director
Sacramento Transportation Authority