



DECEMBER 10, 2015

AGENDA ITEM # 10

REQUEST FOR BIDS FOR FREEWAY SERVICE PATROL OPERATIONS

Action Requested: Authorize distribution of Request for Bids

Key Staff: Norman Hom, Administrative Services Officer III

Recommendation

- Authorize distribution of Request for Bids (RFB) 16-FSP-01
- Authorize Executive Director to execute Contract 16-FSP-01 with Low Bidder

Discussion

The current five year contract for FSP Beats 3 and 4—comprising the entire length of U.S. Highway 50 in Sacramento County—will expire June 30, 2016. The recommended action will solicit bids from a previously-identified pool of tow providers for a new contract that will run from July 1, 2016 through June 30, 2020 (with an option for a fifth year based on satisfactory performance). Staff recommends the following schedule for the RFB process:

Table 1. Schedule for FSP Contractor Selection for Beats 3 and 4

Date	Event
December 10, 2015	Authorize/Distribute Request for Bids 16-FSP-01
January 13, 2016	Bid Opening/Determine Low Bidder/Award Contract 16-FSP-01
July 1, 2016	Commencement of FSP services per Contract 16-FSP-01

Bids are to be submitted in person on January 13, 2016. Bids will be opened with all bidders present and the order of low bids will be determined. The lowest responsible bidder and the Executive Director shall then execute a contract within 10 days, after which the contractor will have approximately 21 weeks to procure trucks, install necessary equipment, obtain insurance and medical certificates, hire and train drivers and pass CHP inspections prior to the start of work on July 1, 2016.

Attachment