



DECEMBER 10, 2015

AGENDA ITEM # **12**

**CONSULTING CONTRACT WITH BRIAN WILLIAMS FOR ADMINISTRATIVE AND TRANSITION SERVICES DURING JANUARY AND FEBRUARY 2016**

**Action Requested:** Approve contract.

**Key Staff:** Bill Burke, General Counsel

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**Recommendation**

Authorize the Chair to execute a two-month contract with Brian Williams.

**Discussion**

Brian Williams has announced that he will retire as Executive Director of the STA effective Dec. 30, 2015. The recruitment of a permanent replacement Executive Director is underway, but will not be completed until the middle of February. Your Board has requested that Mr. Williams continue to administer the agency during the recruitment period and to provide a few weeks of transitional assistance at the discretion of the new Executive Director. Under the attached contract, Mr. Williams will be compensated for hourly services during January and February in an amount not to exceed \$22,500.

*Attachment*