



AGENDA

Independent Taxpayer Oversight Committee (ITOC)

May 24, 2018 – 4:00 PM

700 H Street – Hearing Room 1 • Sacramento, California 95814

| | |
|---------------------|--|
| Voting Members: | Joan Borucki, Chair Robert Holderness (alternate) Beth Tincher |
| Ex-Officio Members: | Joyce Renison (Sacramento County Auditor-Controller designee) Norman Hom - STA Executive Director |
| Staff: | Tim Jones, STA |

1. Call to order
2. Approve minutes from April 26, 2018 ITOC meeting
3. Review proposals received in response to the RFP for financial audit services and make a recommendation at the next Board meeting
4. Summary of Board Discussion
5. Comments from the public

Agenda Item #2

Meeting Minutes

To: ITOC Committee Members

From: Tim Jones, ITOC Staff

Date: May 24, 2018

Re: April 26, 2018 ITOC Meeting Minutes

Attendees:

Joan Borucki – Chair, Maureen Daly Pascoe (absent), Beth Tincher – voting members

Joyce Renison (absent), Robert Holderness and Norman Hom – ex-officio members

Meeting called to order at 4:05 pm and adjourned at 5:30 pm

Agenda Item #2

- Reviewed and approved the March 22, 2018 meeting minutes.

Agenda Item #3

- Rancho Cordova (RC) presented its capital construction projects for the upcoming contract cycle beginning July 2018. Representatives were – Albert Stricker, Public Works Director and Chris Boyer, Senior Civil Engineer.
 - See attached memorandum from RC updating the Authority on two current projects with funding agreements valid through June 30, 2018.
 - Folsom Boulevard Improvement Project
 - Sunrise Boulevard Enhancement Project
 - RC would like the remaining funding for the Sunrise Boulevard Project to be reallocated (see **Agenda Item #4**) to the Folsom Boulevard Project.
 - With the reallocation of money, only one Measure A project would be funded beginning in FY 2018-19 – Folsom Boulevard.

Agenda Item #4

- Reviewed Rancho Cordova's request to reallocate all remaining Measure A funding for the Sunrise Boulevard project to the Folsom Boulevard Phase 2 project. The amount of the reallocation request was \$1,870,095.60. With this reallocation, all remaining available Measure A funding is programmed for the Folsom Boulevard Phase 2 project.

Agenda Item #5

- Staff presented the 2018-19 Proposed Budget tables. Fielded questions from committee members. No recommended changes.

Agenda Item #6

- The SCTMFP budget table was presented as part of **Agenda Item #5** but listed separately on the agenda for the public's benefit

Agenda Item #7

- Norman Hom, Executive Director (ED) updated committee members on the roll out of the Neighborhood Shuttle (NS) program.
 - A total of about \$9 million will be accumulated by June 2018. The program receives allocations from sales tax revenue totaling \$1 million per year. This funding will continue through the life of the Measure A program, for a total of \$30 million in allocations to the NS program.
 - In April, the Board received a presentation from Sacramento Regional Transit District for eleven proposed pilot projects, while representatives from the Sacramento Area Council of Governments presented two pilot projects.
 - In May, the ED will present his recommendations to the Board.
 - Measure A funding for the project will begin around July 2018, pending Board approval.

Agenda Item #8

- Joan Borucki will work with staff to develop an RFI for performance audit services. The draft will be brought back to the committee for its input at a future date.

Agenda Item #9

- No comments about the previous Board meeting.

Agenda Item #10

- No members of the public present.

MEMORANDUM



DATE: April 26, 2018
TO: Sacramento Transportation Authority – Independent Taxpayer Oversight Committee
FROM: Albert Stricker, Public Works Director and Chris Boyer, Senior Civil Engineer
SUBJECT: CITY OF RANCHO CORDOVA MEASURE A PROJECT UPDATE FOR FOLSOM STREETScape IMPROVEMENTS PROJECT AND SUNRISE BOULEVARD ENHANCEMENT PROJECT

The Authority currently has capital construction funding agreements (contract) with the City of Rancho Cordova (City) for two projects, Folsom Streetscape Improvements Project and Sunrise Boulevard Enhancement Project. Those contracts were approved by the Board in August 2015 and expire in June 2018. Independent Taxpayer Oversight Committee (ITOC) and Authority staff are preparing for the upcoming funding cycle. The Authority will be extending the existing contracts by one-year, until June 2019, during which time the Authority will be evaluating the Capital Program Strategic Plan (Strategic Plan) as required under the Ordinance. When that effort is completed, then the Authority will develop new, multi-year, contracts based on the updated Strategic Plan. The City analyzed the two projects through the period ending FY 2020 which will likely be the end of the term for the new multi-year contract discussed above (see Attachment 1).

ITOC asked representatives from the City of Rancho Cordova to prepare and present the projects it is planning for the upcoming contract cycle beginning in July 2018.

City staff will present updates on Folsom Streetscape Improvements Project and the Sunrise Boulevard Enhancement Project which are currently under contract.

Folsom Streetscape Improvements Project

The August 2015 contract is for \$7.169 million of which \$5.8 million remains unspent as of April 2018. The remaining funds have not yet been expended due to project complexities. As a result, Phase 4 and Phase 5 have not begun construction and will require the one-year contract extension to expend all of the remaining funds. Phase 4 is starting construction May 2018 and Phase 5 is scheduled to start construction in August 2018. The City is requesting total unspent project funding of \$5.8 million remain available under the existing contract through FY 2020 as shown in Attachment 1.

Sunrise Boulevard Enhancement Project

The August 2015 contract is on the April 26, 2018 agenda to re-allocate the remaining funding to the Folsom Streetscape Improvements Project. The Sunrise project will carry on; however, with the reallocation of Measure A funds, the City will pursue other funding sources to complete the project.

Attachment

1. Estimated Measure A Capital Expenditures.

CITY OF RANCHO CORDOVA MEASURE A PROJECT UPDATE

Attachment 1

| Estimated Measure A Capital Expenditures | | | | | | | | | | | | | | |
|--|-----------------------|------------------|--------------------|--------------------|------------------|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|--------------------|
| Capital Project | Amount Spent To Date | FY17/18 | | | | FY 18/19 | | | | FY 19/20 | | | | Total Allocation |
| | | 4th Quarter | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | 1st Quarter | 2nd Quarter | 3rd Quarter | |
| Folsom Streetscape Enhancement Project | \$1,345,100 | \$300,000 | \$1,000,000 | \$2,500,000 | \$300,000 | \$1,670,000 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$25,000 | \$7,140,100 |
| Sunrise Blvd Enhancement Project | \$28,900 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$28,900 |
| Total | \$1,374,000.00 | \$300,000 | \$1,000,000 | \$2,500,000 | \$300,000 | \$1,670,000 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$25,000 | \$7,169,000 |

| Name of Firm | Date Received | Cost FY 2018 | Cost FY 2019 | Cost FY 2020 | Total Cost | Transportation Experience | Firm Partner | email | phone | Comments |
|----------------------------|---------------|--------------|--------------|--------------|------------|-------------------------------|------------------|--|--------------|---|
| Vavrinek, Trine, Day, & Co | May 2, 2018 | 47,000 | 48,410 | 49,862 | 145,272 | Extensive | David Showalter | dshowalter@vtdcpa.com | 916.570.1880 | Interviewed May 15 |
| Crowe Horwath | May 2, 2018 | 48,000 | 48,000 | 50,000 | 146,000 | Extensive | Jeff Jensen | jeff.jensen@crowehorwath.com | 916.492.5162 | Interview scheduled for May 23 |
| Richardson and Company | May 2, 2018 | 52,500 | 53,500 | 54,600 | 160,600 | Extensive | Ingrid Sheipline | isheipline@richardsoncpas.com | 916.564.8727 | Completed a three-year engagement with STA ending with June 30, 2017. Per Ordinance, cannot use firm for FY 2018 audit. |
| Brown and Armstrong | May 2, 2018 | 56,000 | 56,000 | 56,000 | 168,000 | Extensive | Ryan L. Nielsen | rnielsen@bacpas.com | 661.324.4971 | |
| The Pun Group | May 2, 2018 | 56,000 | 57,120 | 58,262 | 171,382 | Moderate | Kenneth H. Pun | ken.pun@pungroup.com | 949.777.8801 | |
| James Marta & Co. | May 2, 2018 | 56,000 | 58,000 | 60,000 | 174,000 | none listed other than STA | James P. Marta | jmarta@jpmcpa.com | 916.993.9494 | |
| Vasquez and Company | May 2, 2018 | 57,000 | none | none | 57,000 | Moderate | Roger Martinez | ram@vasquezcpa.com | 213.873.1703 | incomplete bid |

| RFP Sections | Responses to major RFP elements | Vavrinek, Trine, Day, & Co | Crowe Horwath | Richardson and Company | Brown and Armstrong | The Pun Group | James Marta & Co. LLP | Vasquez and Company |
|--------------|---|---|---------------|------------------------|---------------------|---------------|-----------------------------|--------------------------|
| 5.1 | Summary of the proposed technical and management approach reflecting an understanding of the STA and SAVSA programs. Should include a schedule and management plan describing how the services will be organized among key personnel. | yes, pp.23-30 | yes, pp.1-10 | yes, pp.4-18 | yes, pp.3-8 | yes, pp.27-32 | yes, pp.5-9 | yes, pp.4-15 |
| 5.2 | Discussion of issues outlined in Section 3 - scope of services | yes, p.32 | yes, p.11 | yes, p.4 and pp.14-15 | yes, p.8 | yes, p.33 | yes, pp.5-9 | yes, pp.16-17 |
| 5.3.1-14 | Firm information - including names of officers and other key personnel, firm's organization chart, sub consultants (if applicable), list of 3-5 former clients with details about services performed. | yes, pp.8-21 | yes, pp.11-27 | yes, pp.6-24 | yes, pp.8-17 | yes, pp.4-26 | yes, pp.iii-iv and pp.10-15 | yes, pp.18-30 |
| 5.4 | Cost proposal | yes, cost fee proposal in separate document | yes, pp.28-29 | yes, pp.25-26 | yes, P.17 | yes, pp.34-37 | yes, p.16 | yes, p.33 but incomplete |
| 6.1-6 | Proposal submittal procedures | yes, transmittal letter and cost fee proposal | yes, pp.i-iii | yes, pp.1-3 | yes, pp.1-2 | yes, pp.1-2 | yes, p.i | yes, pp.1-3 |